

**INFORMATION/CHECKLIST FOR STUDENTS
ATTENDING THE SCIENCE ENGINEERING FAIR OF HOUSTON**

Assignment/Activity	Notes
1. Review the SEFH Calendar of Events with your parents/guardians for activities that occur each day of the fair.	
2. When you come to the George R. Brown Convention Center on Friday afternoon or evening to register, you will have your project inspected for final approval by the Display & Safety Committee.	
3. You may want to bring a comfortable folding chair (not a lounge-style chair) to have available at your project during non-judging times. Bring chairs Saturday morning.	
4. When you setup your project display: <ul style="list-style-type: none"> • Make certain that the number on your project display sticker (which you receive at the registration table) matches the project number stapled to the table. If they don't match, you are in the wrong location. Ask for assistance if you cannot locate your assigned project display area. • Ensure that any of the following forms are showcased by your project if they pertain to your research project: official/stamped abstract from Scienteer, Form 1C if research institution/industrial setting used, Form 7 if it is a continuation project. 	
5. Abstracts that participants distribute must be copies of the downloaded document from Scienteer with the official Regional Fair seal. Any other format will not be accepted and discarded.	
6. Before you leave the George R. Brown Convention Center Friday evening, you MUST have your project approved by both the Scientific Review Committee AND the Display & Safety Committee. Your project will be disqualified if you do not receive TWO approvals.	
7. On Saturday, " The Judging Day ," please dress and groom yourself in an appropriate manner. Many professional scientists and engineers from the greater Houston area will judge you and your project. You may want to have a light coat/jacket/sweater available since at times the George R. Brown Convention Center can be cold.	
8. Exhibitors must be at their project display during all judging periods. Your project will not be judged if you are not present. During judging times, only exhibitors, judges and SEFH personnel are allowed in the Judging Hall.	
9. Food service operations will be open on the day of judging. No commercial food deliveries are allowed while on the judging floor. Adult sponsors may choose to coordinate food deliveries for participants.	
10. First Aid will be on duty during the fair.	
11. The Fair is open for public viewing on Saturday, February 23, 2019 between 4:30 PM - 6:30 PM (you are encouraged to be with your project all or some of this time). Projects can be dismantled and removed from the display area starting at 6:30 PM.	
12. Note that in addition to the approximately 200 SEFH place awards, about 50 Special Awarding Agencies present an additional 330 special awards each year.	
13. Students requiring special accommodations should contact the Fair Office prior to the Fair at 713-743-4923 or info@sefhouston.org	